



# Hart County Charter System

## REQUEST FOR FUNDRAISING DRIVE

SCHOOL: \_\_\_\_\_ CLUB/GROUP: \_\_\_\_\_ EVENT DATE: \_\_\_\_\_

PRODUCT: \_\_\_\_\_ PRICE: \_\_\_\_\_

PURPOSE FOR WHICH FUNDS ARE TO BE USED: \_\_\_\_\_  
\_\_\_\_\_

METHOD OF SELLING: \_\_\_\_\_

ANTICIPATED AMOUNT TO BE RAISED: \$ \_\_\_\_\_

NAME OF COMPANY: \_\_\_\_\_

NAME OF COMPANY REPRESENTATIVE/PHONE NO: \_\_\_\_\_

ALL FUND RAISING ACTIVITIES ARE SUBJECT TO HART COUNTY BOARD OF EDUCATION POLICY. All fund raising activities by school children must have the approval of the Hart County Board of Education. Games of chance, raffles and lotteries are prohibited by State law. All funds raised by students must be turned in to the school principal, deposited in the school account, posted by category, spent for a legitimate school purpose; all expenditures must be posted in the school accounts by category; all expenditures must have the principal's approval; school financial records will be audited at the end of the year.

I understand the above policy and will make sure the above policy is abided by. I also understand that this request must be submitted to the board of education at least ten days in advance of the next board of education meeting so approval or disapproval may be determined.

Signed: \_\_\_\_\_ Position: \_\_\_\_\_ Date: \_\_\_\_\_

REQUEST APPROVED: ( )

REQUEST DENIED: ( )

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Principal

REQUEST APPROVED: ( )

REQUEST DENIED: ( )

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent

*Form being returned because: ( ) Insufficient information ( ) Not submitted ten days prior to next board meeting ( ) Missing required signatures ( ) Other \_\_\_\_\_*