



Hart County

Charter System

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Associate Superintendent
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June 24, 2022

RE: Public School Choice/Intradistrict Transfer for 2022-2023

Dear Parent/Guardian:

Georgia House Bill 251 provides an Intradistrict Transfer option to students when a school within their system has additional classroom space available within a particular school. This option does not apply to Hart County considering the district is a charter system. However, the system does offer parents the opportunity to request a transfer of schools at the elementary level following the process described below.

Parent Responsibilities

As a parent or guardian, you can request to have your child transferred to another public school within the school district of residence as long as the school district has determined that there is available classroom space at the school after all assigned students have been enrolled. If you choose to transfer your child to another school within the district, the law requires you to assume all costs and responsibilities related to the transportation of your child to and from the school as long as your child remains at that school.

Transfer requests will be reviewed and approved or denied on the basis of a lottery in the event a particular school has available space and the number of transfer requests exceeds the remaining available capacity. Once available classroom space is reached at a school, no more transfers will be accepted at that school. Since it is possible that you may not receive your first choice, you may indicate more than one choice on the enclosed Transfer Request Form. In order to process your request and be considered in the first lottery drawing for any available spaces, you will need to complete and submit the 'Transfer Request Form' by 3:30PM on July 15, 2022. **You will be notified of the status (approved or denied) of your request no later than the twentieth day of school.**

If you have questions regarding this process, please call 706-376-5141 or email jcarter@hart.k12.ga.us.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Carter".

Jennifer Carter
Associate Superintendent



Hart County Charter System

Transfer Request Form

House Bill 251 (2009) – Public School Choice/Intradistrict Transfer for 22-23

Completed forms should be returned no later than 3:30PM on July 15, 2022 to:

Name/Title: Jennifer Carter/Associate Superintendent

Address: 284 Campbell Drive Hartwell, Georgia 30643

Student Information

Date: _____ Student's Name: _____

Grade for 22-23: _____ Birthdate: _____ Age: _____

Name of Custodial Parent/Legal Guardian requesting transfer: _____

Home Address: _____
Street City State Zip

E-Mail (if available): _____ Phone: _____

The student is currently zoned to attend _____ (*insert school*).

Parent Request for School Transfer

I, _____ (*parent/guardian*), am requesting a transfer for _____ (*student's legal name*) to attend _____ Elementary School for the upcoming school year. Please note, approved transfers remain valid throughout a student's elementary school career (through 5th grade) assuming that the student's residency does not change during that timeframe.

Parent/Guardian Ranked List of Schools for Transfer (where more than one school is available).

1) _____

2) _____

Parent/Guardian Signature: _____ Date: _____

Note: If approved, the district reserves the right to revoke its decision if attendance issues arise during the child's elementary school career. Attendance issues include absenteeism and tardiness.

Central Office Use Only

Date Received: _____ Time Received: _____ Employee's Initials: _____